

TOWN MANAGER REPORT

02/14/2022

Incorporated 1669
353 Years of Progress



CRANBERRY CAPITAL
OF THE WORLD



Town of Middleborough
Massachusetts

ROBERT G. NUNES
Town Manager

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Town Manager's Report

February 11, 2022

1/31/22 – 2/11/22

Team Meetings

None

Zoom Meetings/Telephone Meetings with Department Heads

1. IT Director

- a. 1099 download

2. Facilities Manager

- a. Snow storm recap
- b. FY23 Budget
- c. Custodial
- d. Former DPW building demolition
- e. Town Hall
 - HVAC
 - Dome
 - T Mobile
- f. Town Hall Annex
 - HVAC
 - Veteran's office
- g. Green School
 - Foundation
- h. Oliver House
 - Interior paint project
 - Events
 - Parking lot
- i. Peirce Building
 - Window project
 - Building update
- j. Council on Aging
 - Sprinkler system insurance claim
 - Emergency procurement pipe backup
 - Ice dam

3. Town Counsel

- a. Plympton Lease
- b. Soule Homestead Lease Amendment

- c. STM article
- 4. DPW Director, Water Superintendent, Facilities Manager**
 - a. Discussion with Selectman Demers on the Peirce Building
 - Water line to building
 - Funding
 - Next steps

- 5. Housing Authority Director**
 - a. Community Preservation Committee
 - b. Snow clean up
 - c. COVID
 - d. Nemasket Community Building renovation
 - e. Director search
 - f. DHCD salary schedule
 - g. Test kits distribution
 - h. Lakeville 40R project

- 6. Planner**
 - a. Discussion with representatives of MassHousing
 - 40B project
 - 40R

- 7. COA Director**
 - a. Emergency procurement
 - b. Sprinkler/insurance claim
 - c. COVID
 - d. Tax prep/location
 - e. Programming
 - f. Meals on Wheels
 - g. Activities
 - h. Transportation/Drivers

Building Committee Meeting

None

Town Committee Meeting

- 1. Finance Committee**
 - a. 60k reserve transfer to outside legal counsel line item

Building Construction Job Meeting

None

Project Review Committee Meeting

None

Downtown Improvement Committee Meeting

None

Town Manager's Facebook Page (1/28/22 – 2/10/22)

- 5,588 Followers
- 61,931 Posts reached
- 24 Posts e.g. Community Events, Town Government Information

Cannabis Host Community Agreement (HCA) Negotiations

None

Meetings with Vendors/Contractors who have a contract with the Town, Businesses, Non-Profit Organizations

None

Communication with Federal, State and Local Government Agencies/Departments

1. Southcoast Rail Quarterly meeting with state and local officials
 - a. Project schedule
 - b. 2021 SCR accomplishments
 - c. 10 week look ahead
 - d. Middleborough Station schematics
 - e. Vehicle procurement
 - f. Construction
 - g. Community outreach

FY22 Strategic Plan

1. Implementation of FY22 Strategic Plan is ongoing

Technical Assistance

None

Appointments/Reappointments

None

Contract Negotiations

None

This Town Manager's Report does not include a log for time spent interacting with residents/constituents, business owners, meeting prep time, day-to-day management issues or attendance at community events.